

**WNYRIC Advisory Council Agenda**  
**March 19, 2015**  
**Erie 1 BOCES Education Campus**  
**355 Harlem Road, West Seneca – Room A2**

**DL Sites for those that cannot attend face to face:**

Erie 1 BOCES – A2 at Education Campus – 355 Harlem Road, West Seneca  
Erie 2 BOCES – LoGuidice Room 1 – 9520 Fredonia Stockton Road, Fredonia  
CA BOCES – Olean DL Room – 1825 Windfall Road, Olean  
ON BOCES - DL Room at Tech Center – 4124 Saunders Settlement Road, Sanborn  
GST BOCES - Hornell HS DL Room

**Lunch:**

**12:00 – 1:00** Erie 1 BOCES Education Campus, 355 Harlem Road, West Seneca, Room A2

**Administrative Items:**

**1:00** Call to order – Chair  
Roll call – Chair & Barb Mocarski  
Minutes – December 17, 2014 – approval needed – Chair  
Today's Agenda approval

**Reoccurring Topics: (For more information - Talking points start on page 3)**

**1. Broadband and Effectiveness of Network – Jim Fregelette and Ron Ternowski**

1. Update – Contract and Broadband letter sent to districts – 5 minutes
2. Presentation: Usage reports – 15 minutes
3. Talking points questions for table discussions - Sharing of information or questions from constituency groups – 10 minutes
  - a. Have districts evaluated the networking in their buildings recently? Are upgrades necessary?
  - b. Have Districts analyzed their Internet traffic to assist in determining what the normal level of traffic is during the school day?
  - c. If approaching 1GB throughput on a daily basis, has the District begun conversations with their WAN Senior on developing a plan to upgrade their infrastructure to address the growth in usage?
  - d. Have Districts insured that all of their devices are updated and free of viruses/malware, etc. to insure that all network traffic is valid traffic?
  - e. Have Districts made their technical support teams aware of any planned or new instructional goals and methods that may increase bandwidth usage? i.e. streaming more video as a learning tool, using more web based applications for instruction, Minecraft, gaming type classes, etc.

**2. Smart Schools Bond Act Updates**

1. Update - Talks are still happening between SED and the governor's office – nothing new to report
2. Talking points questions for table discussions - Sharing of information or questions from constituency groups – 10 minutes
  - a. What processes are you going to put into place to coordinate the needs assessment, planning and acquisition of things?
  - b. How are you going to balance BOCES aid, Erate and Smart Schools money?

**3. Education Law 2D**

1. Update – Nothing new to report
4. Talking points questions for table discussions - Sharing of information or questions from constituency groups – 10 minutes
  - a. What contracts do you have other than the ones that the WNYRIC or your local BOCES have on your behalf?
  - b. Have you had any concerns, questions or comments from your Parent's Bill of Rights posted on your website?

#### **4. E-rate**

1. Update – Sue Melancon – 5 minutes
2. Talking points questions for table discussions - Sharing of information or questions from constituency groups – 10 minutes
  - a. Have we completed the Forms 470 and 471 and returned them to Erie 1 BOCES to prepare for the district's E-rate application for Funding Year 2015-16?
  - b. Are we aware of the new E-rate funding available for networking in Funding Year 2015-16?
  - a. Have we evaluated the networking in our buildings recently? Are upgrades necessary?
  - b. Is the WiFi in our school sufficient for streaming video and mobile devices for 20 or more students? Has a Wireless Site Survey been completed to verify? Are upgrades necessary?
  - c. Have we budgeted for upgrades that will take advantage of the E-rate discounts over the allowable 5 year period beginning in Funding Year 2015-16?

#### **5. PARCC pilot**

1. Update – Cuba Rushford was only school in area selected; Revised Best Practice documents – 5 minutes
2. Talking points questions for table discussions - Sharing of information or questions from constituency groups – 10 minutes
  - a. How prepared for computer-based testing are the schools that did NOT participate in the PARCC field tests?
  - b. How can schools prepare students (especially mathematics students) to comfortably use computer-based tools to solve problems and report their responses?
  - c. What, if any, transformation is taking place in pk-12 school curricula to infuse digital tools for daily instruction in addition to standard instructional methods.

#### **New Business:**

2014 – 2015 793 Plan - Highlights – Associate Directors  
2014- 2015 Statewide RIC Goals update – Rosanne Huffcut  
Standards Minutes and Resolutions – Jill Holbrook – action needed

#### **Informational updates:**

1. Technology Survey Tool update – Facilitator turn key training and Certified Reviewer turn key training is being provided by SED for RIC and Model Schools personnel. Model School trainers from each region have been trained on the facilitation and will have the opportunity to work with districts as appropriate to assist in the support of the technology plan development. Districts will provide the completed survey to their RIC reviewer for certification prior to submission to SED. SED will provide timelines and guidance to districts in the coming weeks. Michelle will schedule an orientation for districts in late April after the information has been provided. The portal is expected to go live with the survey in mid to late April. The Model Schools Facilitators in your region are as follows:
  - a. Rick Weinberg and Lauren Stuff - CA
  - b. Theresa Gray and Marcy Sweetman - ERIE 2
  - c. Sean Christopher and Rob Miller - ERIE 1 & ON BOCES
  - d. Linda Perry & Matt Middlebrook - GST
2. Email from Ron Ternowski to Content Filtering contacts and technology coordinators: Many of you may have received an email from Lightspeed CEO Joel Heinrichs over the past 24 hours talking about the upcoming transition of the My Big Campus environment. Lightspeed has decided to transition My Big Campus from a learning management system to a new teacher dashboard with a campus library. We currently do not have all of the details or the steps that will be needed to transition to this new environment. I have included a link below where all FAQ's will be tracked and updated information provided by Lightspeed. We are planning a meeting with Lightspeed to discuss the transition and the steps that our districts will be required to perform in order to preserve their instructional tools and information. As we receive more information and develop a plan we will continue to provide updates on this change. Also, on Wednesday, March 25 and Thursday, March 26 there will be Lightspeed User Group meetings at the WNYRIC and CA BOCES. Lightspeed representatives will be at both of these sessions to present their roadmap and answer any questions you may have. The sign up link for those sessions are also below, these sessions are identical so you will only need to attend one of them. As always if you have any questions or concerns please feel free to contact me and I will do my best to answer your questions.
  - My Big Campus Transition  
<http://www.lightspeedsystems.com/mbc-transition-faq/>
  - Lightspeed User Group Sessions

- Wednesday, March 25 at 1pm till 4pm  
Location WNYRIC Room A-2, Building A
    - <https://apps.wnyric.org/web/emr/register-for-an-event?event=28736>
  - Thursday, March 26 at 9am till 12pm  
Location CABOCES Olean Center, Training Room C
    - <https://apps.wnyric.org/web/emr/register-for-an-event?event=28737>
3. We are aware that Pearson is selling PowerSchool and have communicated our continued support of the product to the districts. The WNYRIC supports PowerSchool for 46 districts and 12 charter schools throughout the WNYRIC region. We will continue to communicate with the districts as we learn more. See Advisory Council wiki for more information from Pearson.
  4. We are aware that Schoolwires entered into an agreement to be acquired by Blackboard Inc. We have and will continue to communicate with districts as we learn more. The WNYRIC supports 51 districts and 1 charter school in the WNYRIC region on Schoolwires. Blackboard plans to offer Schoolwires' powerful technologies and services across its customer base. See Advisory Council wiki for more information from Blackboard.
  5. 2015-2018 793 Plan – Plan was approved by members electronically and sent to SED;
    - 24 Approved
    - 0 Not Approved
    - 1 Abstain
    - 4 No vote
    - 1. 2015-16 - Face to face vs DL - The fall meeting will be face-to-face, the remaining three meetings there will be a room at Erie 1 for anyone that would like to come there and DL options for the remaining regions.

**Items from the floor:**

Round Table– share any needs/concerns

**Next Meeting:**

May 29, 2015 – 11:30 – 2:00 –Southern Tier West, Salamanca

## **Talking points for Advisory Members to use to facilitate sharing of information with constituency groups:**

### **Topic 1 Talking points: Smart Schools Bond Act**

1. The commission report indicates 7 keys to success.
  1. Embrace and expand online learning
  2. Utilize transformative technologies
  3. Connect every school to high-speed broadband
  4. Extend connectivity beyond the four walls of the classroom
  5. Provide high-quality, continuous professional development
  6. Focus on in-demand STEM skills
  7. Plan, plan and plan again
2. Amounts and information are available at: <https://www.governor.ny.gov/smart-schools-ny>
3. The monies do not expire. The monies cannot be used for PD. You will up front the cost and be reimbursed from the allocation.
4. More info will come out on the listserv when we have more guidance.

#### **Possible Question(s) for constituency groups:**

1. What processes are you going to put into place to coordinate the needs assessment, planning and acquisition of things?
2. How are you going to balance BOCES aid, Erate and Smart Schools money?

### **Topic 2 Talking points: Education Law 2d**

1. Education Law 2-d affects data security and privacy for student and educators.
2. Erie 1 Policy Services has sent out updates and samples to policy subscribing districts.
3. Office of Test Security will house Chief Privacy Officer at NYSED when hired. Position is posted for CPO presently. Many decisions and guidance rest on the involvement of this individual.
4. Contracts negotiated by Erie 1 will have privacy language in addendum upon renewal in July 2015. Any new contracts negotiated will include as well so subscribing districts can reference.

#### **Possible Question(s) for constituency groups:**

1. What contracts do you have other than the ones that the WNYRIC or your local BOCES have on your behalf?
2. Have you had any concerns, questions or comments from your Parent's Bill of Rights posted on your website?

### **Topic 3 Talking points: The Modernization of E-rate beginning in FY 2015-16:**

1. The goal of the E-rate Modernization program is to improve the speed and capacity of school district's networks to create ubiquitous computing in all classrooms.
2. The annual E-rate cap has been increased by \$1.5 billion, extending the former \$2.4 billion cap to almost \$4 billion.
3. All schools will have a budget for Category 2 services - Internal networking - based on \$150 per student - to be used over the next 5 years. All districts should plan to upgrade their networks, and apply for E-rate discounts each year until their networking funds have been expended.
4. Voice services will be phased out of the E-rate program for all school districts over the next three and four years. All schools districts will have to budget for the loss of these E-rate discounts.
5. Broadband and Internet through the WNYRIC are secure and will not be altered.

#### **Possible Question(s) for constituency groups:**

1. Have we completed the Forms 470 and 471 and returned them to Erie 1 BOCES to prepare for the district's E-rate application for Funding Year 2015-16?
2. Are we aware of the new E-rate funding available for networking in Funding Year 2015-16?
3. Have we evaluated the networking in our buildings recently? Are upgrades necessary?
4. Is the WiFi in our school sufficient for streaming video and mobile devices for 20 or more students? Has a Wireless Site Survey been completed to verify? Are upgrades necessary?
5. Have we budgeted for upgrades that will take advantage of the E-rate discounts over the allowable 5 year period beginning in Funding Year 2015-16?

#### **Topic 4 Talking points: Broadband and Network effectiveness**

1. Contract is still being negotiated at this time. Details will be shared as soon as negotiations have been finalized.
2. The new Time Warner Service Level Agreement has been distributed to individuals involved in the RFP process for their review and any questions were to be forwarded to the WNYRIC for clarification.
3. Discussions on new equipment and tentative timelines have been discussed and are waiting on final contract negotiations.

#### **Possible Question(s) for constituency groups:**

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4. Have Districts insured that all of their devices are updated and free of viruses/malware, etc. to insure that all network traffic is valid traffic?
5. Have Districts made their technical support teams aware of any planned or new instructional goals and methods that may increase bandwidth usage? i.e. streaming more video as a learning tool, using more web based applications for instruction, Minecraft, gaming type classes, etc..

#### **Topic 5 Talking Points: PARCC Field Testing, WNY 2014**

1. PARCC field tests were administered in 75 NYS school districts to 25,000 students: NYC's sample accounted for 45% of the group, WNY's was by far the next largest sample accounting for 24% of the test pool (in 23 different LEAs).
2. WNYRIC and the local BOCES provided extensive assistance to schools to submit student data uploads to Pearson/PARCC and to prepare infrastructure and personnel to support online testing.
3. Overall, most students (65%) reported that they would prefer to take assessments on computers, but that varied as to their grade levels. Only 41% of high school students preferred computer-based testing and of those who were administered a high school math exam, the number dropped to 31%.
4. Student survey results have been made available to the BOCES showing the students' responses to questions about the testing process.

#### **Possible Questions for constituency groups:**

1. How prepared for computer-based testing are the schools that did NOT participate in the PARCC field tests?
2. How can schools prepare students (especially mathematics students) to comfortably use computer-based tools to solve problems and report their responses?
3. What, if any, transformation is taking place in pk-12 school curricula to infuse digital tools for daily **instruction** in addition to standard instructional methods.